

Company registration number: 05348915

Charity registration number: 1111175

Camden Safer Neighbourhood Board

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2019

Field Sullivan Limited
70 Royal Hill
Greenwich
SE10 8RF

Camden Safer Neighbourhood Board

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Statement of Trustees' Responsibilities	5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 15

Camden Safer Neighbourhood Board

Reference and Administrative Details

Trustees	Andrew Walker - Chair Andrew Dismore Leon Ellenport Christopher Fagg John Kilvington Elaine McLean Miles Seaman
Secretary	Peter Ward
Principal Office	c/o Somers Town Community Centre 150 Ossulston Street London NW1 1EE
Company Registration Number	05348915
Charity Registration Number	1111175
Bankers	CAF Bank 25 King Hills Avenue Kings Hill West Malling Kent ME19 4JQ
Independent Examiner	Field Sullivan Limited 70 Royal Hill Greenwich SE10 8RF

Camden Safer Neighbourhood Board

Trustees' Report

Trustees

Andrew Walker - Chair

Andrew Dismore

Leon Ellenport

Christopher Fagg

John Kilvington

Elaine McLean

Alison McWhinne (resigned 28 January 2019)

Miles Seaman

James Taylor (resigned 9 July 2018)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Camden Safer Neighbourhood Board (CSNB) is a registered charity and a company limited by guarantee. The governance framework for the organisation is set out in Memorandum & Articles of Association lodged with the Charity Commission and Companies House. Some Trustees are invited to join because of their positions:

- The Borough Commander
- The Councillor with responsibility for Community Safety
- A representative of the Independent Custody Visitors Scheme
- A representative of the Camden Independent Advisory Group
- A representative of the Camden Youth Independent Advisors
- A representative of Camden Victim Support
- A representative of the Stop and Search Monitoring Group
- The Head of Community Safety for the London Borough of Camden
- A representative of the Camden Safer Neighbourhood Panels

The others are elected annually by the general membership. All new Trustees are supplied with an information pack covering the governance structure and the policies and procedures of the organisation. The Trustees are elected at the Annual General Meeting and form the Board of Trustees. At the first meeting of the Trustees Board following the Annual General Meeting, directors elect a Chair, one or two Vice Chairs, and a Treasurer.

The CSNB strives to ensure that a diverse cross-section of statutory, community and voluntary organisations are members of the CSNB. These organisations nominate a person to represent them and sign a Letter of Understanding. By doing this the CSNB maintain an extensive network throughout the Voluntary and Community Sector.

The CSNB employs one member of staff, Peter Ward, as Projects Manager. Peter is responsible for all aspects of the operation of the Board and also acts as the Company Secretary. He is answerable to the Board and on a day-to-day basis, to the Chair. The Projects Manager frequently meets with the Treasurer to discuss financial matters.

Camden Safer Neighbourhood Board

Trustees' Report

The Board has strong links with Camden's Community Safety Partnership, the Metropolitan Police's Safer Neighbourhood scheme and various committees and forums at the pan-London level. CSNB Treasurer, Leon Ellenport, is a member of the London-wide forum overseeing the work of the Metropolitan Police's three Communication Centres.

Risk assessment

The Treasurer keeps the Trustees updated regarding the financial Board's position and provides financial reports at every Board meeting.

OBJECTIVES AND ACTIVITIES

Objectives of the Charity

The Objectives of the Board are to promote, for the benefit of the public:

- Good citizenship and greater participation in matters relating to public safety and the prevention and solution of crime;
- The protection of people and property from crime by the improvement of relationships and co-operation between the Police and the Community.

Objectives of the year

The Board adopted four objectives to:

1. Hold five public CSNB events per year.
2. Manage the Camden Stop & Search Monitoring Group.
3. Administer, develop and support the work of the Youth Independent Advisors.

Volunteer help

Volunteers are essential to the success of the Board. Our 50 members represent 46 voluntary and community organisations and our Chair and Treasurer in particular donate many hours of their time every week to the activities of the Board.

ACHIEVEMENTS AND PERFORMANCE

Performance achieved against objectives set

CSNB Public Events 2018-19

The Board themed four of its five public events around the priorities of the Camden Community Safety Partnership. It also facilitated a meeting of Safer Neighbourhood Panel Chairs and Vice Chairs from across the Borough:

- **Moped-enabled crime** – Tuesday 12 June, Pax Lodge, 12c Lyndhurst Road, London NW3 5PQ. The substantial increase in moped enabled crime was a growing concern for residents and had become a new strategic priority of the Community Safety Partnership.
- **Terrorism** – Thursday 6 September, Somers Town Community Centre, 150 Ossulston Street, London NW1 1EE. Camden has a number of iconic sites that have (or potential to be) terrorist targets. The CSNB was keen to brief residents with information to raise awareness of suspicious activity. Members of the public were also briefed on how to contact the police.

Camden Safer Neighbourhood Board

Trustees' Report

- **Youth Violence Task Force** – Wednesday 28 November, Foyle Suite, The British Library, 96 Euston Road, London NW1 2DB. After 8 months work, the Youth Violence Task Force presented their findings and recommendations.
- **Supporting Safer Neighbourhoods** – Monday 14 January, The Living Centre, 2 Ossulston Street, London NW1 1DF. The CSNB organised a Borough-wide meeting of SNP Chairs and Vice Chairs.
- **Dog Related Antisocial Behaviour** – Wednesday 27 March, Ort House, 126 Albert Street, London NW1 7NE. Status dogs have been an issue in Camden for many years. This subject attracted our largest attendance of the year.

Camden Stop and Search Monitoring Group

The CSNB coordinated the Stop and Search Monitoring Group in partnership with Camden Police. The Monitoring Group produced a work plan that increased activities between meetings. Once a month Monitoring Group members dip sample Police Stop and Search slips. From October 2018 they started to randomly dip sample and view Police Body Worn Video footage.

John Kilvington represents the CSNB on the pan-London Stop and Search Community Monitoring Network.

Camden Youth Independent Advisors

The Youth Independent Advisors continued to meet for the first half of 2018 and they were able to assist the CSNB with the Stop and Search 'Deep Dive' for the Camden Community Safety Partnership Board. The Service Level Agreement with Somers Town Community Association who employed our Youth Worker ended in October 2018. Following discussions with Camden Council it was agreed the Youth Service would employ a suitable worker to continue the development of the Youth Independent Advisors.

FINANCIAL REVIEW

Principal funding sources, and how expenditure has supported key objectives

The Mayor's Office for Policing and Crime (MOPAC) provides £5,200 core funding to cover the 10 key functions (www.camdenconnected.com/about/) specified by MOPAC. In addition MOPAC awarded CSNB £24,930 project funding.

The CSNB received £15,500 from the Camden Community Safety Partnership for the Stop and Search activities.

PLANS FOR FUTURE

The Board undertake to:

1. Hold five Borough-wide public events per year themed around the priorities of the Community Safety Partnership.
2. Hold an event promoting Neighbourhood Watch and Safer Neighbourhood Policing.
3. Continue to develop Camden Youth Independent Advisors.
4. Support the work of Camden Stop & Search Monitoring Group.

Camden Safer Neighbourhood Board

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Camden Safer Neighbourhood Board for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 22 November 2019 and signed on its behalf by:

.....
Andrew Walker - Chair
Trustee

.....
Leon Ellenport
Trustee

Camden Safer Neighbourhood Board

Independent Examiner's Report to the trustees of Camden Safer Neighbourhood Board

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2019 which are set out on pages 7 to 15.

Respective responsibilities of trustees and examiner

As the charity's trustees of Camden Safer Neighbourhood Board (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Camden Safer Neighbourhood Board are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Camden Safer Neighbourhood Board as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Timothy Sullivan FCA
Field Sullivan Limited

70 Royal Hill
Greenwich
SE10 8RF

22 November 2019

Camden Safer Neighbourhood Board

Statement of Financial Activities for the Year Ended 31 March 2019 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2019 £	Unrestricted funds £	Total 2018 £
Income and Endowments from:					
Donations and legacies		30,130	30,130	30,130	30,130
Charitable activities		15,500	15,500	22,500	22,500
Investment income	5	<u>13</u>	<u>13</u>	<u>8</u>	<u>8</u>
Total income		<u>45,643</u>	<u>45,643</u>	<u>52,638</u>	<u>52,638</u>
Expenditure on:					
Charitable activities		<u>(58,163)</u>	<u>(58,163)</u>	<u>(63,429)</u>	<u>(63,429)</u>
Total expenditure		<u>(58,163)</u>	<u>(58,163)</u>	<u>(63,429)</u>	<u>(63,429)</u>
Net movement in funds		(12,520)	(12,520)	(10,791)	(10,791)
Reconciliation of funds					
Total funds brought forward		<u>38,260</u>	<u>38,260</u>	<u>49,051</u>	<u>49,051</u>
Total funds carried forward	12	<u><u>25,740</u></u>	<u><u>25,740</u></u>	<u><u>38,260</u></u>	<u><u>38,260</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2018 is shown in note 12.

Camden Safer Neighbourhood Board

(Registration number: 05348915)
Balance Sheet as at 31 March 2019

	Note	2019 £	2018 £
Current assets			
Debtors	10	12,900	28,337
Cash at bank and in hand		<u>14,824</u>	<u>12,422</u>
		27,724	40,759
Creditors: Amounts falling due within one year	11	<u>(1,984)</u>	<u>(2,499)</u>
Net assets		<u>25,740</u>	<u>38,260</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>25,740</u>	<u>38,260</u>
Total funds	12	<u>25,740</u>	<u>38,260</u>

For the financial year ending 31 March 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 15 were approved by the trustees, and authorised for issue on 22 November 2019 and signed on their behalf by:

.....
Andrew Walker - Chair
Trustee

.....
Leon Ellenport
Trustee

Camden Safer Neighbourhood Board

Notes to the Financial Statements for the Year Ended 31 March 2019

1 Charity status

The charity is limited by guarantee, incorporated in , and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:
c/o Somers Town Community Centre
150 Ossulston Street
London
NW1 1EE

These financial statements were authorised for issue by the trustees on 22 November 2019.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Camden Safer Neighbourhood Board meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Camden Safer Neighbourhood Board

Notes to the Financial Statements for the Year Ended 31 March 2019

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Plant and machinery	3 years straight line basis

Camden Safer Neighbourhood Board

Notes to the Financial Statements for the Year Ended 31 March 2019

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Camden Safer Neighbourhood Board

Notes to the Financial Statements for the Year Ended 31 March 2019

3 Income from donations and legacies

	Unrestricted funds	Total 2019	Total 2018
	General £	£	£
Grants, including capital grants;			
Mayor of London: Office for Policing and Crime	30,130	30,130	30,130
	30,130	30,130	30,130
	30,130	30,130	30,130

4 Income from charitable activities

	Unrestricted funds	Total 2019	Total 2018
	General £	£	£
London Borough of Camden - Stop and Search	15,500	15,500	15,500
London Borough of Camden - Strategic Assessment	-	-	7,000
	15,500	15,500	22,500
	15,500	15,500	22,500

5 Investment income

	Unrestricted funds	Total 2019	Total 2018
	General £	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	13	13	8
	13	13	8
	13	13	8

Camden Safer Neighbourhood Board

Notes to the Financial Statements for the Year Ended 31 March 2019

6 Expenditure on charitable activities

	Total 2019 £	Total 2018 £
Events	835	7,703
Travel	683	252
Rent and rates	2,500	2,500
Insurance	928	899
Telephone and fax	1,394	1,084
Computer software and maintenance	878	300
Stationery	29	52
Printing and advertising	819	1,617
Website	552	288
Sundries	310	194
Accountancy	240	-
Independent examination	1,578	1,530
Bank charges	283	189
Depreciation of office equipment	-	466
Wages and salaries	42,221	42,220
Social security	2,477	1,700
Pension	2,436	2,435
	58,163	63,429

7 Staff costs

The aggregate payroll costs were as follows:

	2019 £	2018 £
Staff costs during the year were:		
Wages and salaries	42,221	42,220
Social security costs	2,477	1,700
Pension costs	2,436	2,435
	47,134	46,355

No employee received emoluments of more than £60,000 during the year.

Camden Safer Neighbourhood Board

Notes to the Financial Statements for the Year Ended 31 March 2019

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

9 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 April 2018	2,706	2,706
At 31 March 2019	2,706	2,706
Depreciation		
At 1 April 2018	2,706	2,706
At 31 March 2019	2,706	2,706
Net book value		
At 31 March 2019	-	-
At 31 March 2018	-	-

10 Debtors

	2019 £	2018 £
Trade debtors	-	27,965
Prepayments	435	372
Accrued income	12,465	-
	12,900	28,337

11 Creditors: amounts falling due within one year

	2019 £	2018 £
Other taxation and social security	-	565
Other creditors	406	404
Accruals	1,578	1,530
	1,984	2,499

Camden Safer Neighbourhood Board

Notes to the Financial Statements for the Year Ended 31 March 2019

12 Funds

	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Balance at 31 March 2019 £
Unrestricted funds				
<i>General</i>				
General Funds	<u>38,260</u>	<u>45,643</u>	<u>(58,163)</u>	<u>25,740</u>
	Balance at 1 April 2017 £	Incoming resources £	Resources expended £	Balance at 31 March 2018 £
Unrestricted funds				
<i>General</i>				
General Funds	<u>49,051</u>	<u>52,638</u>	<u>(63,429)</u>	<u>38,260</u>

13 Analysis of net assets between funds

2019 net assets between funds

	Unrestricted funds General £	Total funds £
Current assets	27,724	27,724
Current liabilities	<u>(1,984)</u>	<u>(1,984)</u>
Total net assets	<u>25,740</u>	<u>25,740</u>

2018 net assets between funds

	Unrestricted funds General £	Total funds £
Current assets	40,759	40,759
Current liabilities	<u>(2,499)</u>	<u>(2,499)</u>
Total net assets	<u>38,260</u>	<u>38,260</u>